

## Solicitation 10034-C

BOAT, 36' PONTOON DIVE BOAT WITH TRAILER

Maricopa County Materials Management

## Bid 10034-C BOAT, 36' PONTOON DIVE BOAT WITH TRAILER

Bid Number 10034-C  
Bid Title BOAT, 36' PONTOON DIVE BOAT WITH TRAILER

Bid Start Date Apr 29, 2010 8:42:40 AM MST  
Bid End Date Jun 8, 2010 2:00:00 PM MST

Bid Contact Andrea Stupka  
602-506-3504  
astupka@mail.maricopa.gov

Contract Duration 1 year  
Contract Renewal Not Applicable  
Prices Good for 150 days  
Pre-Bid Conference May 18, 2010 9:00:00 AM MST (Online)  
**Attendance is mandatory**

Bid Comments \*\*\*Please See Attached Solicitation Document for Instructions on Submitting Bid.\*\*\*

FAILURE TO REVIEW ANY ADDENDA DOES NOT NEGATE YOUR INITIAL OFFER AND  
HOLDS THE RESPONDENT RESPONSIBLE FOR ANY CHANGES PRIOR TO BID CLOSING.

All responses shall be submitted electronically to BidSync.com prior to the bid closing.

Required Submittals:

4.4.1 Attachments A, B, and C shall be submitted via web form available at BidSync.com

4.4.1.1 Attachment A (PRICING)- Webform

4.4.1.2 Attachment B (AGREEMENT) - Webform

4.4.1.3 Attachment C (REFERENCES) - Webform

4.4.1.4 Other documents as required:

Added on Apr 29, 2010:

ADDENDUM#1 (DTD 04/29/10) ADDITION OF EXHIBITS

Added on May 21, 2010:

ADDENDUM#2 (DTD 05-19-10) SECTION 2.1.4.3.1 (CORRECTED/SPECIFIED SIZE),  
SECTIONS 3.2 OPTION TO RENEW AND 3.3 PRICE ADJUSTMENTS (ADDED), AND  
CHANGES TO THE PRICING PAGE

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Changes made on Apr 29, 2010 1:51:03 PM MST

New Documents 10034-Solicitation Addendum1 04-29-10.doc

Removed Documents 10034-Solicitation.doc

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Changes made on May 21, 2010 1:28:11 PM MST

New Documents 10034-Solicitation Addendum2 05-19-10.doc

Removed Documents 10034-Solicitation Addendum1 04-29-10.doc

Changes were made to the following Items:

[Boat, 36' Pontoon Dive Boat with trailer \(to include tire disposal\)](#)

[OPTION: Flood Lights](#)

[Delivery Charge](#)

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Item Response Form

Item 10034-C-1-01 - Boat, 36' Pontoon Dive Boat with trailer (to include tire disposal)  
Quantity 1 each  
Unit Price   
Delivery Location Maricopa County Materials Management  
[Maricopa County Equipment Services](#)  
3325 West Durango  
Phoenix AZ 85009  
Qty 1  
Description  
Boat, 36' Pontoon Dive Boat with trailer (to include tire disposal)  
Added on May 21, 2010:  
(Excluding Delivery)

Changes made on May 21, 2010 1:28:11 PM MST

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Item 10034-C-1-02 - Delivery Charge  
Quantity 1 each  
Unit Price   
Delivery Location Maricopa County Materials Management  
[Maricopa County Equipment Services](#)  
3325 West Durango  
Phoenix AZ 85009  
Qty 1

Description  
Delivery Charge

Changes made on May 21, 2010 1:28:11 PM MST

Previous Title

New Title Delivery Charge

Added Item



**ATTACHMENT A- PRICING**

RESPONDENT NAME:

ADDRESS:

P.O. ADDRESS:

TELEPHONE NUMBER:

FACSIMILE NUMBER:

WEB SITE:

REPRESENTATIVE:  
REPRESENTATIVE E-  
MAIL:


WILL ALLOW OTHER GOVERNMENTAL ENTITIES TO PURCHASE  
FROM THIS CONTRACT:

YES	NO	REBATE
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€	€	
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WILL ACCEPT PROCUREMENT CARD FOR  
PAYMENT:

€	€	
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WILL OFFER REBATE (CASH OR CREDIT) FOR UTILIZING  
PROCUREMENT CARD:

€	€	% <input type="text"/>
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(Payment shall be made within 48 hours of utilizing the Purchasing  
Card)

FUEL  
COMPRISES  % OF TOTAL BID AMOUNT. (If  
Applicable)

PAYMENT TERMS: RESPONDENT IS REQUIRED TO PICK ONE OF THE  
FOLLOWING.  
PAYMENT TERMS WILL BE CONSIDERED IN DETERMINING LOW BID.  
FAILURE TO  
CHOOSE PAYMENT TERMS WILL RESULT IN A DEFAULT TO NET 30  
DAYS.

€ NET 10 DAYS  
€ NET 15 DAYS  
€ NET 20 DAYS  
€ NET 30 DAYS

€ NET 45 DAYS  
€ NET 60 DAYS  
€ NET 90 DAYS  
€ 2% 10 DAYS NET 30 DAYS

€ 1% 10 DAYS NET 30 DAYS  
€ 2% 30 DAYS NET 31 DAYS  
€ 1% 30 DAYS NET 31 DAYS  
€ 5% 30 DAYS NET 31 DAYS

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**ATTACHMENT B****AGREEMENT PAGE**

Respondent hereby certifies that Respondent has read, understands and agrees that acceptance by Maricopa County of the Respondent's Bid will create a binding Contract. Respondent further agrees to fully comply with all terms and conditions as set forth in the Maricopa County Procurement Code, and amendments thereto, together with the specifications and other documentary forms herewith made a part of this specific procurement.

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☐ Small Business Enterprise (SBE)

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<input type="text"/>	<input type="text"/>	<input type="text"/>
RESPONDENT (FIRM) SUBMITTING PROPOSAL	FEDERAL TAX ID NUMBER	DUNS #
<input type="text"/>		<input type="text"/>
PRINTED NAME AND TITLE		AUTHORIZED SIGNATURE
<input type="text"/>		<input type="text"/>
ADDRESS		TELEPHONE
<input type="text"/>	<input type="text"/>	<input type="text"/>
CITY	STATE	FAX #
<input type="text"/>	<input type="text"/>	<input type="text"/>
WEB SITE	ZIP	DATE
<input type="text"/>	<input type="text"/>	<input type="text"/>
	EMAIL ADDRESS	

**MARICOPA COUNTY, ARIZONA**

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DIRECTOR, MATERIALS MANAGEMENT

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DATE

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CHAIRMAN, BOARD OF SUPERVISORS

---

DATE**ATTESTED:**

\_\_\_\_\_  
CLERK OF THE BOARD

\_\_\_\_\_  
DATE

**APPROVED AS TO FORM:**

\_\_\_\_\_  
LEGAL COUNSEL

\_\_\_\_\_  
DATE

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**ATTACHMENT C****RESPONDENT REFERENCES****RESPONDENT SUBMITTING BID:** 

1.           COMPANY NAME:   
              ADDRESS:   
              CONTACT PERSON:   
TELEPHONE:  E-MAIL ADDRESS:

2.           COMPANY NAME:   
              ADDRESS:   
              CONTACT PERSON:   
TELEPHONE:  E-MAIL ADDRESS:

3.           COMPANY NAME:   
              ADDRESS:   
              CONTACT PERSON:   
TELEPHONE:  E-MAIL ADDRESS:

4.           COMPANY NAME:

	ADDRESS:	<input type="text"/>
	CONTACT PERSON:	<input type="text"/>
TELEPHONE:	<input type="text"/>	E-MAIL ADDRESS: <input type="text"/>

5.	COMPANY NAME:	<input type="text"/>
	ADDRESS:	<input type="text"/>
	CONTACT PERSON:	<input type="text"/>
TELEPHONE:	<input type="text"/>	E-MAIL ADDRESS: <input type="text"/>



**ATTACHMENT E****MANUFACTURER, WARRANTY AND DELIVERY DATE INFORMATION**

- 1.1 Boat Manufacturer \_\_\_\_\_
- 1.2 Boat Manufacturer's Model \_\_\_\_\_
- 1.3 Trailer Manufacturer \_\_\_\_\_
- 1.4 Trailer Manufacturer's Model \_\_\_\_\_
- 1.5 Delivery ARO (state in days) \_\_\_\_\_
- 1.6 Cutoff date for ordering equipment \_\_\_\_\_
- 1.7 Warranty: Define (amplifying information/attachments may be added)
- 1.7.1 Boat: \_\_\_\_\_  
\_\_\_\_\_
- 1.7.2 Engine: \_\_\_\_\_  
\_\_\_\_\_
- 1.7.3 Trailer: \_\_\_\_\_  
\_\_\_\_\_

**ADDENDUM#1 (DTD 04/29/10) ADDITION OF EXHIBITS  
ADDENDUM#2 (DTD 05-19-10) SECTION 2.1.4.3.1 (CORRECTED/SPECIFIED SIZE), SECTIONS 3.2  
OPTION TO RENEW AND 3.3 PRICE ADJUSTMENTS (ADDED), AND CHANGES TO THE PRICING  
PAGE**



## **NOTICE OF SOLICITATION**

**SERIAL 10034-C**

**INVITATION FOR BID FOR: BOAT, 36' PONTOON DIVE BOAT WITH TRAILER**

Notice is hereby given that Maricopa County is conducting this invitation for bids, electronically through an outside agent, BidSync.com, until **2:00 P.M./M.S.T. on JUNE 8, 2010** for **SERIAL#10034-C INVITATION FOR BID FOR BOAT, 36' PONTOON DIVE BOAT WITH TRAILER** for Maricopa County.

To participate in this bidding process, vendors shall register through BidSync.com. To register with BidSync, please go to [www.BidSync.com](http://www.BidSync.com) and click on the orange 'Register' link. Registration has no cost, and will allow you to access all of the bid information, bid documents, receive bid notifications, and submit a response. **ONLY RESPONSES THAT ARE SUBMITTED THROUGH BIDSYNC.COM WILL BE REVIEWED.**

For assistance, please contact BidSync Vendor Support Department via phone or email, during regular business hours: 1-800-990-9339 or [agency-support@BidSync.com](mailto:agency-support@BidSync.com)

All responses shall be submitted **electronically** to BidSync.com prior to the bid closing. The bid will be listed under **"10034-C INVITATION FOR BID FOR BOAT, 36' PONTOON DIVE BOAT WITH TRAILER."**

The Maricopa County Procurement Code ("The Code") governs this procurement and is incorporated by this reference. Any protest concerning this Invitation for Bid must be filed with the Procurement Officer in accordance with Section MC1-905 of the Code.

**ALL ADMINISTRATIVE INFORMATION CONCERNING THIS INVITATION FOR BID CAN BE LOCATED AT <http://www.maricopa.gov/materials> "Develop Bids".**

**ANY ADDENDA TO THIS INVITATION FOR BID WILL BE POSTED ON THE MARICOPA COUNTY MATERIALS MANAGEMENT WEB SITE UNDER THE SOLICITATION SERIAL NUMBER. THIS INFORMATION WILL ALSO BE POSTED ONLINE AT [WWW.BIDSYNC.COM](http://WWW.BIDSYNC.COM).**

**FAILURE TO REVIEW ANY ADDENDA DOES NOT NEGATE YOUR INITIAL OFFER AND HOLDS THE RESPONDENT RESPONSIBLE FOR ANY CHANGES PRIOR TO BID CLOSING.**

**DIRECT ALL INQUIRIES TO:**

Andrea Stupka  
PROCUREMENT OFFICER  
TELEPHONE: (602) 506-3504  
EMAIL: [astupka@mail.maricopa.gov](mailto:astupka@mail.maricopa.gov)

**THERE WILL BE A MANDATORY PRE-BID CONFERENCE ON MAY 18, 2010 AT 9:00 A.M. (AZ TIME) OVER THE PHONE AND THROUGH BIDSYNC.COM. VENDORS SHALL BE REQUIRED TO VISIT THE SITE UNDER SOLICITATION # 10034-C AND CLICK THE "ATTEND ONLINE CONFERENCE" LINK POSTED IN THE WEBSITE AT 9:00 A.M. TO BE COUNTED AS ATTENDED. AFTER SIGN-IN TO THE PRE-BIDDERS CONFERENCE, PLEASE CALL 602-506-0091 TO PARTICIPATE IN THE GROUP PHONE CONFERENCE. LOCAL VENDORS ARE ENCOURAGED TO ATTEND IN PERSON AT THE MARICOPA COUNTY MATERIALS MANAGEMENT DEPARTMENT, 320 WEST LINCOLN STREET, PHOENIX, ARIZONA 85003**

**NOTE: MARICOPA COUNTY PUBLISHES ITS SOLICITATIONS ONLINE AND THEY ARE AVAILABLE FOR VIEWING AND/OR DOWNLOADING AT THE FOLLOWING INTERNET ADDRESS:**

**<http://www.maricopa.gov/materials/advbd/advbd.asp>**

**SERIAL 10034-C****TABLE OF CONTENTS**

NOTICE OF SOLICITATION

TABLE OF CONTENTS

## SECTIONS:

1.0	INTENT
2.0	SPECIFICATIONS
3.0	CONTRACTUAL TERMS & CONDITIONS
4.0	INSTRUCTIONS TO RESPONDENTS (This Section will not remain as part of any resultant contract)

## ATTACHMENTS:

ATTACHMENT A	PRICING
ATTACHMENT B	AGREEMENT PAGE
ATTACHMENT C	REFERENCES
ATTACHMENT E	MANUFACTURER, WARRANTY AND DELIVERY DATE INFORMATION

## EXHIBITS:

EXHIBIT 1	VENDOR REGISTRATION PROCEDURES AND SMALL BUSINESS PROGRAM
EXHIBIT 2A	STARBOARD VIEW OF PONTOON BOAT
EXHIBIT 2B	OVERHEAD VIEW OF PONTOON BOAT

**SERIAL 10034-C****INVITATION FOR BID FOR: BOAT, 36' PONTOON DIVE BOAT WITH TRAILER****1.0 INTENT:**

The intent of this Invitation for Bid is to establish a contract for one (1) more, **BOAT, 36' PONTOON DIVE BOAT WITH TRAILER**, as covered by purchase order only.

Other governmental entities under agreement with the County may have access to services provided hereunder (see also Sections 2.15 and 2.16, below).

**2.0 SPECIFICATIONS:****2.1 TECHNICAL REQUIREMENTS, MINIMUM:**

2.1.1 TYPE – Pontoon Dive Boat 36' long, 9' wide, with 25' 10" canopy and enclosed head at the stern of the boat or equal.

2.1.2 DESIGN – Three (3) individual Pontoon Hulls with 30" diameter round pontoons with motor mounts on the outboard pontoons. Two (2) fifty gallon fuel tanks, one (1) in each outboard pontoon.

**2.1.3 DIMENSION/CAPACITIES:**

- 2.1.3.1 Overall Length - Approximately 36'
- 2.1.3.2 Beam - Approximately 9'
- 2.1.3.3 Hull Depth - Approximately 12.5" at mid-ship.
- 2.1.3.4 Free Board – 22.5"
- 2.1.3.5 Dead-Rise Aft - Approximately 10°
- 2.1.3.6 Horse Power Rating – Twin 150HP outboard engines or equal
- 2.1.3.7 Fuel Capacity - 100 Gal. minimum.
- 2.1.3.8 Displacement - Approximately 4500 lb.
- 2.1.3.9 Load Capacity - Approximately 11,376.00 lb. at half immersed
- 2.1.3.10 Canopy – Aluminum, approximately 9' wide, 25-10" long, 7.5' high.

**2.1.4 CONSTRUCTION MATERIALS:**

All Aluminum Construction, Boat, Canopy, and Gantry. All welding shall be MIG or TIG in accordance with the current recommendations and regulations of the American Welding Society and specific recommendations of the aluminum producer. Plates for stress welded structures, such as shell plating, shall be 5052 aluminum alloy. Structural members such as frames, beams, longitudinal framing, and unstressed welded structures shall be 6061 aluminum alloy.

- 2.1.4.1 Weather Decks – 1" tall extruded aluminum plank decking
- 2.1.4.2 Bulkheads - .090 spun aluminum bulkheads completely welded in and pressure tested
- 2.1.4.3 Transverse Framing:
  - 2.1.4.3.1 Decks -1" (**one inch**) tall extruded aluminum plank decking
  - 2.1.4.3.2 Deck Supports – 2.5" x 4" extruded hat channel with ¼" thick to and ¼" thick flanges with .125" thick verticals (2).
- 2.1.4.4 Keel – 1" x 1" extruded angle
- 2.1.4.5 Canopy Roof – 1" extruded aluminum plank Decking
- 2.1.4.6 Hull Side Guards – 1.5"x1.5" bent aluminum angle

**2.1.5 HULL CONSTRUCTION:**

- 2.1.5.1 Hulls – 30" diameter round pontoon hulls with full length risers, with sealed bulkheads every 5ft, side keels for side protection, full length bottom keel, spray shields welded to the bow section of each pontoon. Fifty gallon fuel tanks - one in each of the outboard pontoons in aluminum containment boxes. Integrated motor mounts on the outboard pontoons rated for 150HP each.

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- 2.1.6 BULKHEADS:
  - 2.1.6.1 Quantity – Six (6)
  - 2.1.6.2 Type - Full diameter, watertight design.
  - 2.1.6.3 Locations - One positioned every 5' from bow to stern.
  - 2.1.6.4 Drains – One on each 5' sealed section of each pontoon, consisting of welded in threaded bungs with nylon plugs for draining condensation.
- 2.1.7 HULL COMPARTMENTS:
  - 2.1.7.1 Quantity -Eighteen (18).
  - 2.1.7.2 Dimensions;
    - 2.1.7.2.1 Front Compartment – Each sealed compartment is approximately 60" long x 30" in diameter and the three (3) bow sections are formed with a reinforced knife edge with welded on spray shields.
  - 2.1.7.3 Head Access Door:
    - 2.1.7.3.1 Type – Framed door with built in screen door and frosted acrylic safety glass window
    - 2.1.7.3.2 Door Size - Approximate 80" X 24"
    - 2.1.7.3.3 Door Locations:
      - 2.1.7.3.3.1 Rear Door – Port side of the head enclosure
- 2.1.8 DECK:
  - 2.1.8.1 Type – Coated extruded aluminum plank deck
  - 2.1.8.2 Anti-Skid Coating – the coating on the extruded aluminum planks is an anti-skid coating.
  - 2.1.8.3 Railing - Three tier, Approximate 36" high, and 6.3' long, constructed of heavy duty aluminum tubing, installed on both port and starboard sides, extending from rear upper deck support forward between support posts to the front of the canopy support posts with 12" beyond the canopy upright.
  - 2.1.8.4 Aft Deck – 30" long x 44: wide for boarding and generator, four (4) Scuba Tank holders that hold a total of nine (9) scuba tanks each.
  - 2.1.8.5 Dive Ladders – two (2) bow mounted "Dive Ladders"
  - 2.1.8.6 Furniture – Built in benches with seat pads and pads that attach to the railing for back rest, with mildew resistant foam marine padding.
- 2.1.9 OPERATORS STATION:
  - 2.1.9.1 Type - Console
  - 2.1.9.2 Dimensions - Height Approximate 36", depth 28", width 40" with stern facing desk for robot control station.
  - 2.1.9.3 Location - Approximate 11' from the rear of the boat to the rear of the console, on the starboard side of the deck.
  - 2.1.9.4 Windshield - Approximate 14" high, constructed of heavy-duty clear break resistant acrylic.
  - 2.1.9.5 Steering - Hydraulic power assist with a liquid tie bar for alignment of the motors.
  - 2.1.9.6 Controls - Single binnacle mount design for twin engines.
  - 2.1.9.7 Instruments / Gauges / Switches;
    - 2.1.9.7.1 Tachometer
    - 2.1.9.7.2 Hour-meter
    - 2.1.9.7.3 Voltmeter
    - 2.1.9.7.4 Fuel gauge
    - 2.1.9.7.5 Trim Indicator
    - 2.1.9.7.6 Engine Water Pressure Gauge
    - 2.1.9.7.7 Horn Button
    - 2.1.9.7.8 Switches - Dash mounted, (*All shall have accommodating telltale lights to indicate when the switch is on.*)
    - 2.1.9.7.9 Operator's Seat - Heavy-duty cushion design with durable vinyl covering with mildew resistant foam padding.

**SERIAL 10034-C****2.1.10 OUTBOARD ENGINE:**

- 2.1.10.1 Type – Mercury, outboard, Optimax 2 stroke 150HP with controls and prop or equal
- 2.1.10.2 Quantity - Two (2)
- 2.1.10.3 Horse Power – 300 total.
- 2.1.10.4 Fuel /Injection System - fuel injection.
- 2.1.10.5 Lubrication – Oil injection.
- 2.1.10.6 Starting System - Electric 12 volt.
- 2.1.10.7 Shaft Length - 25 inches.
- 2.1.10.8 Installation - Completely installed with all controls, run tested and ready for full operation.

**2.1.11 ELECTRICAL SYSTEM:**

- 2.1.11.1 System Voltage - 12VDC
- 2.1.11.2 Alternator - Amps, manufacturer's maximum.
- 2.1.11.3 Battery(s) - Two (2) 850 CCA marine batteries each, maintenance free or equal.
- 2.1.11.4 Horn - Electric or air, twin trumpet type, installed on the canopy roof.
- 2.1.11.5 Lighting:
  - 2.1.11.5.1 Anchor Light - White All-A-Round, fold down mast design, installed on top of the canopy, positioned at the rear center.
  - 2.1.11.5.2 Dome Light - Four (4), white (1) installed on the canopy ceiling over the console area, one Approximate 4' back from the front of the canopy. One in the head area. One under the canopy over the stern work area.
    - 2.1.11.5.2.1 Dash mounted control switches.
    - 2.1.11.5.2.2 Dome light shall be of sufficient size and candle power to adequately light work area for night time operation.
    - 2.1.11.5.2.3 R/C Flood lights on each corner of the front of aluminum plank deck top.
- 2.1.11.6 Illuminated Switch Panel - with circuit breaker and master switch.
- 2.1.11.7 Power Outlet - 12 volt positioned at the helm.
- 2.1.11.8 Wiring:
  - 2.1.11.8.1 Type - Copper with all connections meeting current ABYC yacht specifications.
  - 2.1.11.8.2 Color Code - All wiring
- 2.1.11.9 Radio – AM/FM/CD player

**2.1.12 STEERING:**

- 2.1.12.1 TELEFLEX Sea-Star I or equal hydraulic power assist (single cylinder) with minimum 14" diameter wheel or equal.

**2.1.13 STORAGE / COMPONENT ACCESSIBILITY:**

- 2.1.13.1 Batteries – Located on Deck near outboard motors

**2.1.14 FUEL TANKS:**

- 2.1.14.1 Type – Moeller plastic tanks, or equal, mounted in a containment box in the outboard pontoons.
- 2.1.14.2 Construction Material – Cross-linked polyethylene fuel tanks that conform to all current ABYC, NMMA, and US Coast Guard regulations. Exclusive barrier technology meets current drafted low permeation CARB and EPA requirements for 2011.
- 2.1.14.3 Fuel Tanks – Located in the outboard pontoons with hatch opening to access the hose fittings.
- 2.1.14.4 Location – Section ahead of the motor mount section.

**2.1.15 CANOPY TOP:**

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- 2.1.15.1 Length - Approximately 25'- 10"
- 2.1.15.2 Width - Approximately 9'
- 2.1.15.3 Height - Approximately 7' above the deck.
- 2.1.15.4 Material/Construction - All aluminum, heavy duty construction, with aluminum plank decking and cross members 24" on center to allow access to the upper structure.
- 2.1.16 **MOORING CLEATS:**
  - 2.1.16.1 Quantity - Six (6)
  - 2.1.16.2 Type - 8" Attwood pop up
  - 2.1.16.3 Location - On top of the deck, along the outside edges,
- 2.1.17 **TRAILER:**
  - 2.1.17.1 Type – Painted Triple axel.
  - 2.1.17.2 Load Capacity - Approximately 6000 lb.
  - 2.1.17.3 Construction Material - Heavy duty, painted steel.
  - 2.1.17.4 Axles - Triple, painted with heavy duty sealed wheel hubs.
  - 2.1.17.5 Brakes - Heavy-duty hydraulic surge, on two axles.
  - 2.1.17.6 Suspension - Multi-Leaf springs or torsion.
  - 2.1.17.7 Guide / Support Rails – Three (3) sets of bunks to support the pontoons with carpet covering the bunk
  - 2.1.17.8 Tail/Stop/Turn Signal/Emergency Lights:
    - 2.1.17.8.1 Type - Heavy duty sealed, water proof, shock resistant design. LED lights if available.
    - 2.1.17.8.2 Wiring - All wiring shall be color-coded, run in conduit, rubber grommets shall be used where wiring passes through a metal opening.
    - 2.1.17.8.3 Trailer Plug - A heavy duty, 4 conductor, and universal type trailer plug shall be installed on a 36" long, 4 conductor electric cables, securely attached to the front of tongue with non-abrasive clamps.
    - 2.1.17.8.4 Criteria - Shall comply with all current AZ State and Federal regulations.
  - 2.1.17.9 Tires/Wheels:
    - 2.1.17.9.1 Tires - Six (6) mfr.'s standard, rated for specified gross trailer weight.
    - 2.1.17.9.2 Wheels - Six (6) Painted steel disc, rated for specified gross trailer weight.
    - 2.1.17.9.3 Spare - One (1) like tire and wheel assy. mounted on the trailer in a convenient location.
  - 2.1.17.10 Winch:
    - 2.1.17.10.1 Type - Heavy duty hand crank design.
    - 2.1.17.10.2 Capacity – Approximately 2,500 lb.
    - 2.1.17.10.3 Nylon Strap Length - Approximately 20'
  - 2.1.17.11 Tongue Jack:
    - 2.1.17.11.1 Type - Heavy-duty screw or equal design.
    - 2.1.17.11.2 Capacity - Minimum, 1,500 lb. with wheel installed.
- 2.1.18 **PAINT:**
  - 2.1.18.1 Complete unit shall be free of metal scale rust welding slag/splatter, sharp corners/edges, primed and painted with two coats of high quality white chemical resistant, industrial enamel.
- 2.1.19 **WARRANTY:**
  - 2.1.19.1 Minimum warranty for complete unit shall be 12 months from the date unit is delivered and fully accepted by the County as meeting all specification.
  - 2.1.19.2 All items furnished under this Contract shall conform to the requirements of this Contract and shall be free from defects in design, materials and workmanship.

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2.1.19.2.1 The Contractor shall indicate on the Price Sheet the duration of the warranty and any applicable limitations or conditions which may apply.

2.1.19.2.2 The Contractor agrees that he will, at his own expense, provide all labor and parts required to remove, repair or replace, and reinstall any such defective workmanship and/or materials which becomes or is found to be defective during the term of this warranty. The Contractor shall guarantee the equipment to be supplied complies with all applicable regulations.

2.1.20 GENERAL:

2.1.20.1 Unit shall have been completely inspected for bid spec compliance, run tested and ready for full operation when delivered. *Vendor shall supply Dealers Invoice, Manufacturer's Certificate Of Origin (if applicable), Manuals, Warranty Paperwork and a copy of the P/O when unit is delivered.*

2.2 DELIVERY AND INSTALLATION:

2.2.1 Delivery is desired as soon as possible, but **REQUIRED** no later than one hundred twenty (120) days after Contractor's receipt of a purchase order or contract release order.

2.2.2 The Contractor shall be responsible to install and present for inspection all equipment in a complete and ready-for-use condition with all components functioning, cleaned and tested.

2.2.3 Delivery shall be F.O.B. **Destination** within one hundred twenty (120) days of receipt of Using Agency purchase order, to any delivery location within Maricopa County.

2.3 SHIPPING DOCUMENTS:

A packing list or other suitable shipping document shall accompany each shipment and shall include the following:

2.3.1 Contract Serial number.

2.3.2 Contractor's name and address.

2.3.3 Using Agency name and address.

2.3.4 Using Agency purchase order number.

2.3.5 A description of product(s) shipped, including item number(s), quantity (ies), number of containers and package number(s), as applicable.

2.4 SHIPPING TERMS:

Bid price(s) and terms shall be F.O.B. Destination at:  
Maricopa County Equipment Services Department  
3325 West Durango  
Phoenix, Arizona 85009

2.5 MANUALS:

Upon delivery, Contractor shall provide three (3) operator's manual for each unit purchased, one (1) parts and two (2) comprehensive service/repair/overhaul manual total shall be supplied at time of delivery.

2.6 INSTALLATION:

The Contractor's price shall include delivery and set-up to be in complete operating condition.



**SERIAL 10034-C****2.7 TESTING:**

Unless otherwise specified, materials purchased will be inspected by the Using Agency to ensure the materials meet the quality and quantity requirements of the Specifications. When deemed necessary by the County, samples of the materials may be taken at random from stock received for submission to a commercial laboratory or other appropriate agency for analysis and tests as to whether the materials conform in all respects to the Specifications. In cases where commercial laboratory reports indicate that the materials do not meet the Specifications, the expense of such analysis shall be borne by the Contractor.

**2.8 ACCEPTANCE:**

Upon delivery and/or successful installation, the Using Agency shall have a reasonable opportunity to inspect the material(s). The Using Agency shall have seven (7) days to perform its acceptance testing and inspection of the Materials, after which the Materials shall be deemed accepted and the warranty period shall begin. All documentation shall be completed prior to final acceptance.

**2.9 DISCONTINUED MATERIALS:**

2.9.1 In the event that a manufacturer discontinues materials, the County may allow the Contractor to provide a substitute for the discontinued item or may cancel the Contract. If the Contractor requests permission to substitute a new material, the Contractor shall provide the following to the County:

- 2.9.1.1 Documentation from the manufacturer that the material has been discontinued.
- 2.9.1.2 Documentation that names the replacement material.
- 2.9.1.3 Documentation that provides clear and convincing evidence that the replacement material meets or exceeds all specifications required by the original solicitation.
- 2.9.1.4 Documentation that provides clear and convincing evidence that the replacement material will be compatible with all the functions or uses of the discontinued material.
- 2.9.1.5 Documentation confirming that the price for the replacement is the same as or less than the discontinued material.

2.9.2 Material discontinuance applies only to those materials specifically listed on any resultant contract. This will not apply to catalog items not specifically listed on any resultant contract.

**2.10 BRAND NAME:**

The County reserves the right to request samples to determine quality and acceptability of materials bid by Contractor. In some cases, brand names have been listed in order to define the desired quality and are not intended to be restrictive or to limit competition. Materials substantially equivalent to those designated shall qualify for consideration.

**2.11 MODEL / YEAR OF MATERIALS:**

The County will only accept bids offering current model / year equipment / material(s).

**2.12 ORDER CUTOFF INFORMATION:**

Contractors submitting bids shall advise the County of all known order cutoff dates for the equipment / product(s) specified in this solicitation at the time of bid submission. Notification of any subsequent cutoff date(s) (learned after submission of bid) shall also be the Contractor's responsibility. The Contractor shall advise the County of subsequent cutoff dates by notifying the Procurement Officer, in writing, of the new information.

**SERIAL 10034-C****2.13 INVOICES AND PAYMENTS:**

2.13.1 The Contractor shall submit two (2) legible copies of their detailed invoice before payment(s) can be made. At a minimum, the invoice must provide the following information:

- Company name, address and contact
- County bill-to name and contact information
- Contract Serial Number
- County purchase order number
- Invoice number and date
- Payment terms
- Date of service or delivery
- Quantity
- Contract Item number(s)
- Description of Purchase (product or services)
- Pricing per unit of purchase
- Extended price
- Total Amount Due

2.13.2 Problems regarding billing or invoicing shall be directed to the using agency as listed on the Purchase Order.

2.13.3 **Payment shall be made to the Contractor by Accounts Payable through the Maricopa County Vendor Express Payment Program. This is an Electronic Funds Transfer (EFT) process. After Award the Contractor shall fill out an EFT Enrollment form located on the County Department of Finance Website as a fillable PDF document ([www.maricopa.gov/finance/](http://www.maricopa.gov/finance/)) .**

2.13.4 EFT payments to the routing and account numbers designated by the Contractor will include the details on the specific invoices that the payment covers. The Contractor is required to discuss remittance delivery capabilities with their designated financial institution for access to those details.

**2.14 TAX:**

Tax shall not be levied against labor. Sales/use tax will be determined by County. Tax will not be used in determining low price.

**2.15 STRATEGIC ALLIANCE for VOLUME EXPENDITURES (\$AVE)**

The County is a member of the \$AVE cooperative purchasing group. \$AVE includes the State of Arizona, many Phoenix metropolitan area municipalities, and many K-12 unified school districts. Under the \$AVE Cooperative Purchasing Agreement, and with the concurrence of the successful Respondent under this solicitation, a member of \$AVE may access a contract resulting from a solicitation issued by the County. If you **do not** want to grant such access to a member of \$AVE, **please so state** in your proposal. In the absence of a statement to the contrary, the County will assume that you do wish to grant access to any contract that may result from this Request for Proposal.

**2.16 INTERGOVERNMENTAL COOPERATIVE PURCHASING AGREEMENTS (ICPA's)**

County currently holds ICPA's with numerous governmental entities throughout the State of Arizona. These agreements allow those entities, with the approval of the Contractor, to purchase their requirements under the terms and conditions of the County Contract. Please indicate on Attachment A, your acceptance or rejection regarding such participation of other governmental entities. Your response will not be considered as an evaluation factor in awarding a contract.

**SERIAL 10034-C****3.0 SPECIAL TERMS & CONDITIONS:****3.1 CONTRACT TERM:**

This Invitation for Bid is for awarding a firm, fixed-price purchasing contract to cover a term of one (1) year.

**3.2 OPTION TO RENEW:**

**The County may, at its option and with the approval of the Contractor, renew the term of this Contract up to a maximum of two (2) additional years, (or at the County's sole discretion, extend the contract on a month to month basis for a maximum of six (6) months after expiration). The Contractor shall be notified in writing by the Materials Management Department of the County's intention to renew the contract term at least thirty (30) calendar days prior to the expiration of the original contract term.**

**3.3 PRICE ADJUSTMENTS:**

**Any requests for reasonable price adjustments must be submitted sixty (60) days prior to the Contract expiration. Requests for adjustment in cost of labor and/or materials must be supported by appropriate documentation. If County agrees to the adjusted price terms, County shall issue written approval of the change. The reasonableness of the request will be determined by comparing the request with the Consumer Price Index or by performing a market survey.**

**3.4 INDEMNIFICATION:**

3.4.1 To the fullest extent permitted by law, Contractor shall defend, indemnify, and hold harmless County, its agents, representatives, officers, directors, officials, and employees from and against all claims, damages, losses and expenses, including, but not limited to, attorney fees, court costs, expert witness fees, and the cost of appellate proceedings, relating to, arising out of, or alleged to have resulted from the negligent acts, errors, omissions, mistakes or malfeasance relating to the performance of this Contract. Contractor's duty to defend, indemnify and hold harmless County, its agents, representatives, officers, directors, officials, and employees shall arise in connection with any claim, damage, loss or expense that is caused by any negligent acts, errors, omissions or mistakes in the performance of this Contract by the Contractor, as well as any person or entity for whose acts, errors, omissions, mistakes or malfeasance Contractor may be legally liable.

3.4.2 The amount and type of insurance coverage requirements set forth herein will in no way be construed as limiting the scope of the indemnity in this paragraph.

3.4.3 The scope of this indemnification does not extend to the sole negligence of County.

**3.5 INSURANCE REQUIREMENTS**

3.5.1 Contractor, at Contractor's own expense, shall purchase and maintain the herein stipulated minimum insurance from a company or companies duly licensed by the State of Arizona and possessing a current A.M. Best, Inc. rating of B++6. In lieu of State of Arizona licensing, the stipulated insurance may be purchased from a company or companies, which are authorized to do business in the State of Arizona, provided that said insurance companies meet the approval of County. The form of any insurance policies and forms must be acceptable to County.

3.5.2 All insurance required herein shall be maintained in full force and effect until all work or service required to be performed under the terms of the Contract is satisfactorily

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completed and formally accepted. Failure to do so may, at the sole discretion of County, constitute a material breach of this Contract.

- 3.5.3 Contractor's insurance shall be primary insurance as respects County, and any insurance or self-insurance maintained by County shall not contribute to it.
- 3.5.4 Any failure to comply with the claim reporting provisions of the insurance policies or any breach of an insurance policy warranty shall not affect the County's right to coverage afforded under the insurance policies.
- 3.5.5 The insurance policies may provide coverage that contains deductibles or self-insured retentions. Such deductible and/or self-insured retentions shall not be applicable with respect to the coverage provided to County under such policies. Contractor shall be solely responsible for the deductible and/or self-insured retention and County, at its option, may require Contractor to secure payment of such deductibles or self-insured retentions by a surety bond or an irrevocable and unconditional letter of credit.
- 3.5.6 County reserves the right to request and to receive, within 10 working days, certified copies of any or all of the herein required insurance certificates. County shall not be obligated to review policies and/or endorsements or to advise Contractor of any deficiencies in such policies and endorsements, and such receipt shall not relieve Contractor from, or be deemed a waiver of County's right to insist on strict fulfillment of Contractor's obligations under this Contract.
- 3.5.7 The insurance policies required by this Contract, except Workers' Compensation, and Errors and Omissions, shall name County, its agents, representatives, officers, directors, officials and employees as Additional Insureds.
- 3.5.8 The policies required hereunder, except Workers' Compensation, and Errors and Omissions, shall contain a waiver of transfer of rights of recovery (subrogation) against County, its agents, representatives, officers, directors, officials and employees for any claims arising out of Contractor's work or service.
- 3.5.9 Commercial General Liability:
- Commercial General Liability insurance and, if necessary, Commercial Umbrella insurance with a limit of not less than \$1,000,000 for each occurrence, \$2,000,000 Products/Completed Operations Aggregate, and \$2,000,000 General Aggregate Limit. The policy shall include coverage for bodily injury, broad form property damage, personal injury, products and completed operations and blanket contractual coverage, and shall not contain any provision which would serve to limit third party action over claims. There shall be no endorsement or modification of the CGL limiting the scope of coverage for liability arising from explosion, collapse, or underground property damage.
- 3.5.10 Automobile Liability:
- Commercial/Business Automobile Liability insurance and, if necessary, Commercial Umbrella insurance with a combined single limit for bodily injury and property damage of not less than \$1,000,000 each occurrence with respect to any of the Contractor's owned, hired, and non-owned vehicles assigned to or used in performance of the Contractor's work or services under this Contract.
- 3.5.11 Workers' Compensation:
- 3.5.11.1 Workers' Compensation insurance to cover obligations imposed by federal and state statutes having jurisdiction of Contractor's employees engaged in the performance of the work or services under this Contract; and Employer's Liability insurance of not less than \$100,000 for each accident, \$100,000 disease for each employee, and \$500,000 disease policy limit.

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3.5.11.2 Contractor waives all rights against County and its agents, officers, directors and employees for recovery of damages to the extent these damages are covered by the Workers' Compensation and Employer's Liability or commercial umbrella liability insurance obtained by Contractor pursuant to this Contract.

3.5.12 Errors and Omissions Insurance:

Errors and Omissions insurance and, if necessary, Commercial Umbrella insurance, which will insure and provide coverage for errors or omissions of the Contractor, with limits of no less than \$1,000,000 for each claim.

3.5.13 Certificates of Insurance.

3.5.13.1 Prior to commencing work or services under this Contract, Contractor shall furnish the County with certificates of insurance, or formal endorsements as required by the Contract in the form provided by the County, issued by Contractor's insurer(s), as evidence that policies providing the required coverage, conditions and limits required by this Contract are in full force and effect. Such certificates shall identify this contract number and title.

3.5.13.1.1 In the event any insurance policy (ies) required by this contract is (are) written on a "claims made" basis, coverage shall extend for two years past completion and acceptance of Contractor's work or services and as evidenced by annual Certificates of Insurance.

3.5.13.1.2 If a policy does expire during the life of the Contract, a renewal certificate must be sent to County fifteen (15) days prior to the expiration date.

3.5.14 Cancellation and Expiration Notice.

Insurance required herein shall not be permitted to expire, be canceled, or materially changed without thirty (30) days prior written notice to the County.

3.6 PROCUREMENT CARD ORDERING CAPABILITY:

County may determine to use a procurement card that may be used from time-to-time, to place and make payment for orders under this Contract. Contractors without this capability may be considered non-responsive and not eligible for award consideration.

3.7 INTERNET ORDERING CAPABILITY:

It is the intent of County to use the Internet to communicate and to place orders under this Contract. Contractors without this capability may be considered non-responsive and not eligible for award consideration.

3.8 REQUIREMENTS CONTRACT:

3.8.1 Contractors signify their understanding and agreement by signing a bid submittal, that the Contract resulting from the bid will be a requirements contract. However, the Contract does not guarantee any minimum or maximum number of purchases will be made. It only indicates that if purchases are made for the materials contained in the Contract, they will be purchased from the Contractor awarded that item. Orders will only be placed when the County identifies a need and proper authorization and documentation have been approved.

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- 3.8.2 County reserves the right to cancel Purchase Orders within a reasonable period of time after issuance. Should a Purchase Order be canceled, the County agrees to reimburse the Contractor but only for actual and documentable costs incurred by the Contractor due to and after issuance of the Purchase Order. The County will not reimburse the Contractor for any costs incurred after receipt of County notice of cancellation, or for lost profits, shipment of product prior to issuance of Purchase Order, etc.
- 3.8.3 Contractors agree to accept verbal notification of cancellation from the Materials Management Procurement Officer with written notification to follow. By submitting a bid in response to this Invitation for Bids, the Contractor specifically acknowledges to be bound by this cancellation policy.

3.9 ORDERING AUTHORITY.

- 3.9.1 The Contractor should understand that any request for purchase of product(s) shall be accompanied by a valid purchase order, issued by Materials Management, or by a Certified Agency Procurement Aid (CAPA).
- 3.9.2 County departments, cities, other counties, schools and special districts, universities, nonprofit educational and public health institutions may also purchase from under this Contract at their discretion and/or other state and local agencies (Customers) may procure the products under this Contract by the issuance of a purchase order to the Respondent. Purchase orders must cite the Contract number.
- 3.9.3 Contract award is in accordance with the Maricopa County Procurement Code. All requirements for the competitive award of this Contract have been met. A purchase order for the product(s) is the only document necessary for Customers to purchase and for the Contractor to proceed with delivery of product(s) available under this Contract.
- 3.9.4 Any attempt to represent any product not specifically awarded under this Contract is a violation of the Contract. Any such action is subject to the legal and contractual remedies available to the County, inclusive of, but not limited to, Contract cancellation, suspension and/or debarment of the Contractor.

3.10 UNCONDITIONAL TERMINATION FOR CONVENIENCE:

Maricopa County may terminate the resultant Contract for convenience by providing sixty (60) calendar days advance notice to the Contractor.

3.11 TERMINATION FOR DEFAULT:

If the Contractor fails to meet deadlines, or fails to provide the agreed upon service/material altogether, a termination for default will be issued. The termination for default will be issued only after the County deems that the Contractor has failed to remedy the problem after being forewarned.

3.12 TERMINATION BY THE COUNTY:

If the Contractor should be adjudged bankrupt or should make a general assignment for the benefit of its creditors, or if a receiver should be appointed on account of its insolvency, the County may terminate the Contract. If the Contractor should persistently or repeatedly refuse or should fail, except in cases for which extension of time is provided, to provide enough properly skilled workers or proper materials, or persistently disregard laws and ordinances, or not proceed with work or otherwise be guilty of a substantial violation of any provision of this Contract, then the County may terminate the Contract. Prior to termination of the Contract, the County shall give the Contractor fifteen- (15) calendar day's written notice. Upon receipt of such termination notice, the Contractor shall be allowed fifteen (15) calendar days to cure such deficiencies.

3.13 STATUTORY RIGHT OF CANCELLATION FOR CONFLICT OF INTEREST:

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Notice is given that pursuant to A.R.S. § 38-511 the County may cancel any Contract without penalty or further obligation within three years after execution of the contract, if any person significantly involved in initiating, negotiating, securing, drafting or creating the contract on behalf of the County is at any time while the Contract or any extension of the Contract is in effect, an employee or agent of any other party to the Contract in any capacity or consultant to any other party of the Contract with respect to the subject matter of the Contract. Additionally, pursuant to A.R.S § 38-511 the County may recoup any fee or commission paid or due to any person significantly involved in initiating, negotiating, securing, drafting or creating the contract on behalf of the County from any other party to the contract arising as the result of the Contract.

3.14    **OFFSET FOR DAMAGES;**

In addition to all other remedies at Law or Equity, the County may offset from any money due to the Contractor any amounts Contractor owes to the County for damages resulting from breach or deficiencies in performance of the contract.

**SERIAL 10034-C****3.15 ADDITIONS/DELETIONS OF SERVICE:**

The County reserves the right to add and/or delete materials to a Contract. If a service requirement is deleted, payment to the Contractor will be reduced proportionately, to the amount of service reduced in accordance with the bid price. If additional materials are required from a Contract, prices for such additions will be negotiated between the Contractor and the County.

**3.16 SUBCONTRACTING:**

3.16.1 The Contractor may not assign a Contract or Subcontract to another party for performance of the terms and conditions hereof without the written consent of the County. All correspondence authorizing subcontracting must reference the Bid Serial Number and identify the job project.

3.16.2 The Subcontractor's rate for the job shall not exceed that of the Prime Contractor's rate, as bid in the pricing section, unless the Prime Contractor is willing to absorb any higher rates. The Subcontractor's invoice shall be invoiced directly to the Prime Contractor, who in turn shall pass-through the costs to the County, without mark-up. A copy of the Subcontractor's invoice must accompany the Prime Contractor's invoice.

**3.17 AMENDMENTS:**

All amendments to this Contract shall be in writing and approved/signed by both parties. Maricopa County Materials Management shall be responsible for approving all amendments for Maricopa County.

**3.18 RETENTION OF RECORDS:**

The Contractor agrees to retain all financial books, records, and other documents relevant to a Contract for five (5) years after final payment or until after the resolution of any audit questions which could be more than five (5) years, whichever is longer. The County, Federal or State auditors and any other persons duly authorized by the County shall have full access to, and the right to examine, copy and make use of, any and all said materials.

**3.19 ADEQUACY OF RECORDS:**

If the Contractor's books, records and other documents relevant to a Contract are not sufficient to support and document that allowable materials were provided, the Contractor shall reimburse Maricopa County for the materials not so adequately supported and documented.

**3.20 AUDIT DISALLOWANCES:**

If at any time it is determined by the County that a cost for which payment has been made is a disallowed cost, the County shall notify the Contractor in writing of the disallowance and the required course of action, which shall be at the option of the County either to adjust any future claim submitted by the Contractor by the amount of the disallowance or to require repayment of the disallowed amount by the Contractor forthwith issuing a check payable to Maricopa County.

**3.21 VALIDITY:**

The invalidity, in whole or in part, of any provision of the Contract shall not void or affect the validity of any other provision of the Contract.

**3.22 RIGHTS IN DATA:**

The County shall have the use of data and reports resulting from a Contract without additional cost or other restriction except as may be established by law or applicable regulation. Each party shall



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supply to the other party, upon request, any available information that is relevant to a Contract and to the performance thereunder.

**3.23 RELATIONSHIPS:**

In the performance of the services described herein, the Contractor shall act solely as an independent contractor, and nothing herein or implied herein shall at any time be construed as to create the relationship of employer and employee, partnership, principal and agent, or joint venture between the County and the Contractor.

**3.24 CERTIFICATION REGARDING DEBARMENT AND SUSPENSION**

3.24.1 The undersigned (authorized official signing for the Contractor) certifies to the best of his or her knowledge and belief, that the Contractor, defined as the primary participant in accordance with 45 CFR Part 76, and its principals:

3.24.1.1 are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal Department or agency;

3.24.1.2 have not within 3-year period preceding this Contract been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

3.24.1.3 are not presently indicted or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (2) of this certification; and

3.24.1.4 have not within a 3-year period preceding this Contract had one or more public transaction (Federal, State or local) terminated for cause of default.

3.24.2 Should the Contractor not be able to provide this certification, an explanation as to why should be attached to the Contract.

3.24.3 The Contractor agrees to include, without modification, this clause in all lower tier covered transactions (i.e. transactions with subcontractors) and in all solicitations for lower tier covered transactions related to this Contract.

**3.25 ALTERNATIVE DISPUTE RESOLUTION:**

3.25.1 After the exhaustion of the administrative remedies provided in the Maricopa County Procurement Code, any contract dispute in this matter is subject to compulsory arbitration. Provided the parties participate in the arbitration in good faith, such arbitration is not binding and the parties are entitled to pursue the matter in state or federal court sitting in Maricopa County for a de novo determination on the law and facts. If the parties cannot agree on an arbitrator, each party will designate an arbitrator and those two arbitrators will agree on a third arbitrator. The three arbitrators will then serve as a panel to consider the arbitration. The parties will be equally responsible for the compensation for the arbitrator(s). The hearing, evidence, and procedure will be in accordance with Rule 74 of the Arizona Rules of Civil Procedure. Within ten (10) days of the completion of the hearing the arbitrator(s) shall:

3.25.1.1 Render a decision;

3.25.1.2 Notify the parties that the exhibits are available for retrieval; and

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- 3.25.1.3 Notify the parties of the decision in writing (a letter to the parties or their counsel shall suffice).
- 3.25.2 Within ten (10) days of the notice of decision, either party may submit to the arbitrator(s) a proposed form of award or other final disposition, including any form of award for attorneys' fees and costs. Within five (5) days of receipt of the foregoing, the opposing party may file objections. Within ten (10) days of receipt of any objections, the arbitrator(s) shall pass upon the objections and prepare a signed award or other final disposition and mail copies to all parties or their counsel.
- 3.25.3 Any party which has appeared and participated in good faith in the arbitration proceedings may appeal from the award or other final disposition by filing an action in the state or federal court sitting in Maricopa County within twenty (20) days after date of the award or other final disposition. Unless such action is dismissed for failure to prosecute, such action will make the award or other final disposition of the arbitrator(s) a nullity.
- 3.26 VERIFICATION REGARDING COMPLIANCE WITH ARIZONA REVISED STATUTES §41-4401 AND FEDERAL IMMIGRATION LAWS AND REGULATIONS:
- 3.26.1 By entering into the Contract, the Contractor warrants compliance with the Immigration and Nationality Act (INA using e-verify) and all other federal immigration laws and regulations related to the immigration status of its employees. The contractor shall obtain statements from its subcontractors certifying compliance and shall furnish the statements to the Procurement Officer upon request. These warranties shall remain in effect through the term of the Contract. The Contractor and its subcontractors shall also maintain Employment Eligibility Verification forms (I-9) as required by the Immigration Reform and Control Act of 1986, as amended from time to time, for all employees performing work under the Contract and verify employee compliance using the E-verify system. I-9 forms are available for download at USCIS.GOV.
- 3.26.2 The County may request verification of compliance for any contractor or subcontractor performing work under the Contract. Should the County suspect or find that the Contractor or any of its subcontractors are not in compliance, the County may pursue any and all remedies allowed by law, including, but not limited to: suspension of work, termination of the Contract for default, and suspension and/or department of the Contractor. All costs necessary to verify compliance are the responsibility of the Contractor.
- 3.27 VERIFICATION REGARDING COMPLIANCE WITH ARIZONA REVISED STATUTES §§35-391.06 AND 35-393.06 BUSINESS RELATIONS WITH SUDAN AND IRAN:
- 3.27.1 By entering into the Contract, the Contractor certifies it does not have scrutinized business operations in Sudan or Iran. The contractor shall obtain statements from its subcontractors certifying compliance and shall furnish the statements to the Procurement Officer upon request. These warranties shall remain in effect through the term of the Contract.
- 3.27.2 The County may request verification of compliance for any contractor or subcontractor performing work under the Contract. Should the County suspect or find that the Contractor or any of its subcontractors are not in compliance, the County may pursue any and all remedies allowed by law, including, but not limited to: suspension of work, termination of the Contract for default, and suspension and/or department of the Contractor. All costs necessary to verify compliance are the responsibility of the Contractor.
- 3.28 CONTRACTOR LICENSE REQUIREMENT:
- 3.28.1 The Respondent shall procure all permits, licenses and pay the charges and fees necessary and incidental to the lawful conduct of his business. The Respondent shall keep fully informed of existing and future Federal, State and Local laws, ordinances, and

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regulations which in any manner affect the fulfillment of a Contract and shall comply with the same.

- 3.28.2 Respondents furnishing finished products, materials or articles of merchandise that will require installation or attachment as part of the Contract, shall possess any licenses required. A Respondent is not relieved of its obligation to possess the required licenses by subcontracting of the labor portion of the Contract. Respondents are advised to contact the Arizona Registrar of Contractors, Chief of Licensing, at (602) 542-1525 to ascertain licensing requirements for a particular contract. Respondents shall identify which license(s), if any, the Registrar of Contractors requires for performance of the Contract.

**4.0 INSTRUCTIONS TO RESPONDENTS: (Please note that this Section does not become part of any resultant contract.)**

**4.1 INQUIRIES AND NOTICES:**

All inquiries concerning information herein shall be addressed to:

Maricopa County  
Materials Management Department  
ATTN: Contract Administration  
320 West Lincoln Street  
Phoenix, Arizona 85003

**OR:**

BidSync.com under the “Questions and Answers” link.

Administrative telephone inquiries shall be addressed to:

Andrea Stupka, Procurement Officer, 602.506.3504  
([astupka@mail.maricopa.gov](mailto:astupka@mail.maricopa.gov))

Inquiries may be submitted by telephone but must be followed up in writing. No oral communication is binding on Maricopa County.

**4.2 EVALUATION CRITERIA.**

- 4.2.1 The evaluation of bids shall be based on, but will not be limited to, the following:

4.2.1.1 Compliance with specifications.

4.2.1.2 Price.

4.2.1.3 Determination of responsibility.

- 4.2.2 The County reserves the right to award in whole or in part, by item or group of items, by section or geographic area, or make multiple awards, where such action serves the County’s best interest.

**4.3 SUBMISSION PRICE CLARITY.**

For reasons of clarity all submissions of pricing (Attachment A) shall be priced in the same unit (size, volume, quantity, weight, etc.) as the bid specifications request. Submissions (bids) failing to comply with this requirement may be declared non-responsive.

**4.4 INSTRUCTIONS FOR PREPARING AND SUBMITTING BIDS.**

Responses shall be submitted **electronically** to BidSync.com prior to the bid closing.

**SERIAL 10034-C****4.4.1 Attachments A, B, and C shall be submitted via webform available at BidSync.com****4.4.1.1 Attachment A (PRICING)- Webform****4.4.1.2 Attachment B (AGREEMENT) - Webform****4.4.1.3 Attachment C (REFERENCES) - Webform****4.4.1.4 Other documents as required**

**4.4.2 Bids must be signed by an owner, partner or corporate official who has been authorized to make such commitments. All prices shall be held firm for a period of one hundred fifty (150) days after the bid closing date.**

**4.5 TECHNICAL AND DESCRIPTIVE SALES LITERATURE:**

The Contractor shall provide copies of its sales literature and brochures and copies of any manufacturer's technical and/or descriptive literature regarding the material(s) the Contractor proposes to provide. Literature shall include sufficient, in-detail, to allow full and fair evaluation of the material(s) submitted, and must be included with the bid. Failure to include this information may result in the bid being rejected.

**4.6 ADDITIONAL PRICING:**

The Contractor is strongly encouraged to offer additional pricing for related items, materials, components which are not specifically addressed as line items in this solicitation. Pricing offered should be noted on the pricing pages of the Contractor's bid in the format requested.

**4.7 RESPONDENT REVIEW OF DOCUMENTS.**

The Respondent must review its Bid submission to assure the following requirements are met.

**4.7.1 **Mandatory:** Bid is submitted as required in Section 4.4, above.**

**4.7.2 **Mandatory:** Attachment "A", Pricing is attached;**

**4.7.3 **Mandatory:** Attachment "B", Agreement is attached;**

**4.7.4 **Mandatory:** Attachment "C", References is attached; and**

**4.7.5 **Mandatory:** Attachment "E", Manufacturer, Warranty and Delivery Date Information.**

**4.8 POST AWARD MEETING:**

The Contractor may be required to attend a post-award meeting with the Using Agency to discuss the terms and conditions of this Contract. This meeting will be coordinated by the Procurement Officer of the Contract.

**NOTE 1: RESPONDENTS ARE STRONGLY ENCOURAGED TO REVIEW MARICOPA COUNTY'S PROCUREMENT ADMINISTRATIVE INFORMATION PRIOR TO SUBMITTING A BID. FOR THIS INFORMATION, GO TO:**  
**[www.maricopa.gov/materials/ADVBD/Boilerplate/Terms-conditions.asp](http://www.maricopa.gov/materials/ADVBD/Boilerplate/Terms-conditions.asp)**

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**ATTACHMENT A**

**PRICING**

SEE BIDSYNC.COM WEBFORM “ATTACHMENT A”

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**ATTACHMENT B**

**AGREEMENT PAGE**

SEE BIDSYNC.COM WEBFORM “ATTACHMENT B”

**SERIAL 10034-C**

**ATTACHMENT C**

**REFERENCES**

SEE BIDSYNC.COM WEBFORM “ATTACHMENT C”

**SERIAL 10034-C****EXHIBIT 1****VENDOR REGISTRATION**  
**AND**  
**SMALL BUSINESS PROGRAM INFORMATION**

BidSync.com Registration is FREE and REQUIRED for all vendors.

Register On-line at  
<https://www.bidsync.com/SupplierRegister?ac=register&preselectedplan=free&>

Upon completion of your on-line registration, you are responsible for updating any changes to your information. Please retain your Login ID and Password for future use.

For assistance, please contact BidSync Vendor Support Department via phone or email, during regular business hours: 1-800-990-9339 or [agency support@BidSync.com](mailto:agency support@BidSync.com)

**SMALL BUSINESS PROGRAM****(MCBIZ)**

"It is Maricopa County's policy to provide small businesses the opportunity to participate in the County's solicitation process for consideration to fulfill the requirements for various commodities and services.

Maricopa County's small business program specifically targets procurements of \$50,000 and less. However, Maricopa County encourages small business enterprises to submit responses to available solicitations for consideration.

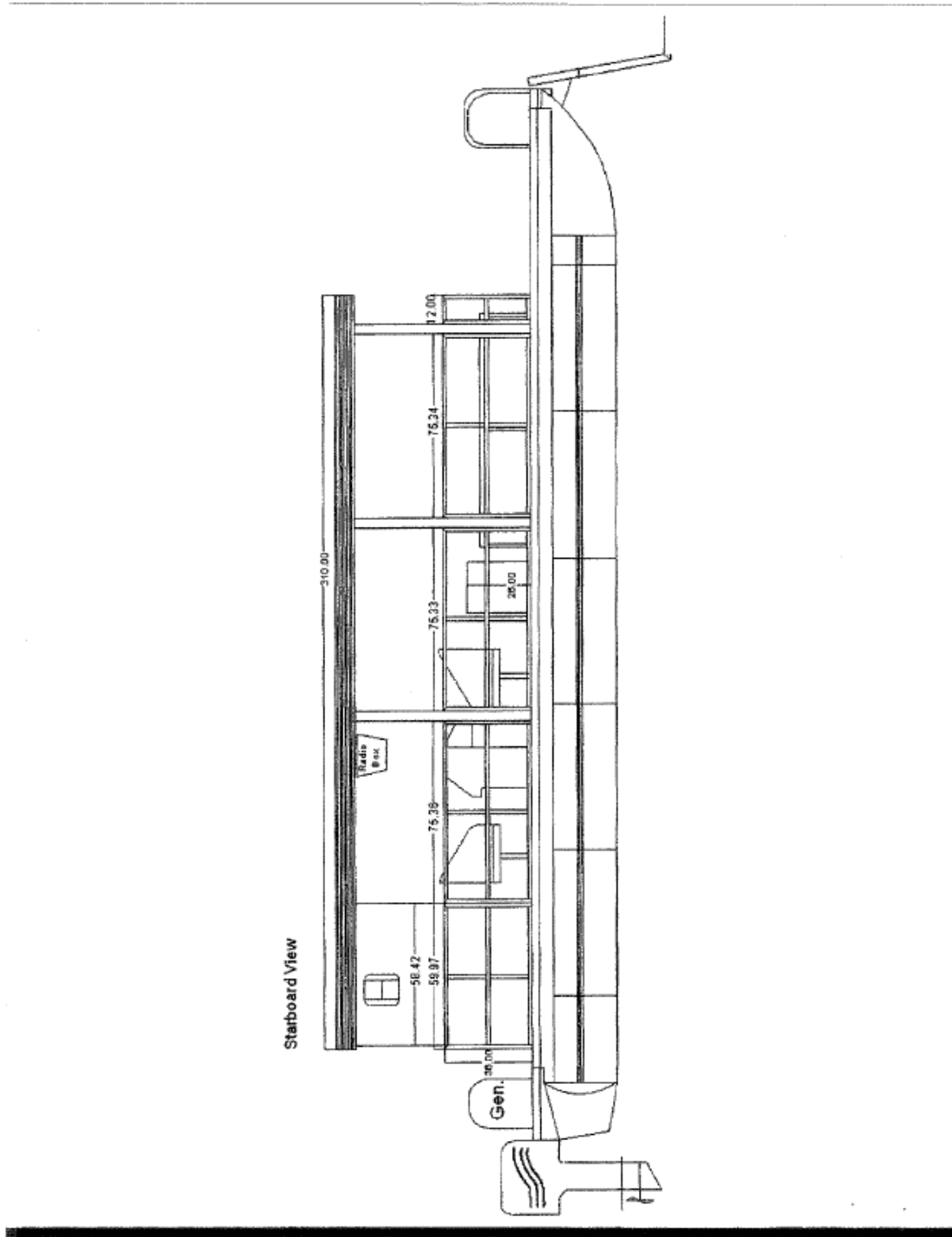
Maricopa County's small business policy can be found on the Materials Management website at <http://www.maricopa.gov/materials/help/sbe.asp>."



**SERIAL 10034-C**

## EXHIBIT 2A

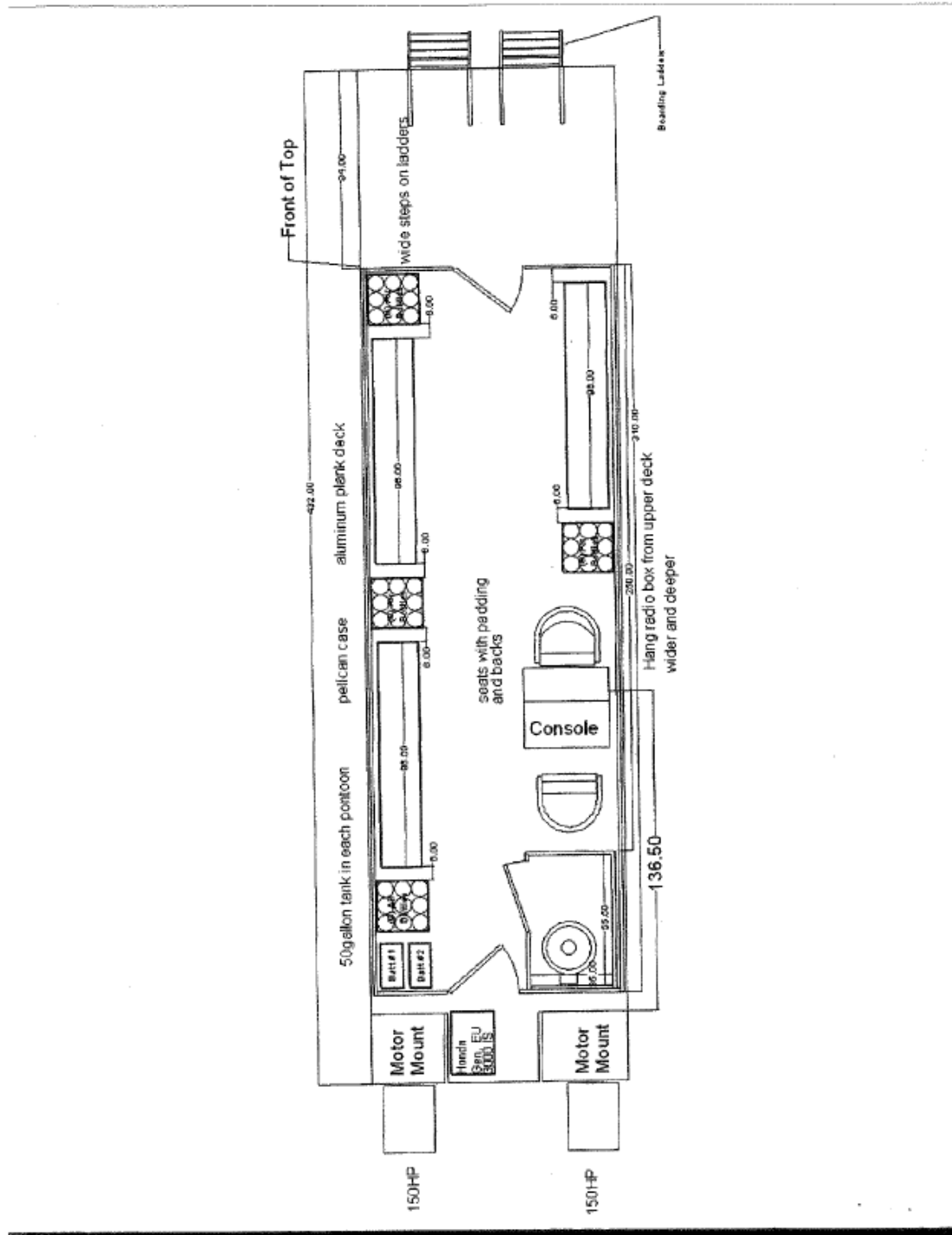
### STARBOARD VIEW OF PONTOON BOAT



SERIAL 10034-C

## EXHIBIT 2B

### OVERHEAD VIEW OF PONTOON BOAT



## Question and Answers for Bid #10034-C - BOAT, 36' PONTOON DIVE BOAT WITH TRAILER

### OVERALL BID QUESTIONS

There are no questions associated with this bid. If you would like to submit a question, please click on the "Create New Question" button below.